

PERSONNEL COMMISSION

Minutes for October 24, 2022

Regular Meeting

The Chico Unified School District Personnel Commission met in regular session at the administration building on October 24, 2022. The following were present:

<u>Commission Members:</u>	Gloria Bevers, Chairperson
	Beverly Patrick, Vice Chairperson
Absent	Scott Jones, Member
<u>Staff Members:</u>	David Koll, Executive Director-Human Resources
	Jennifer Horn, Administrative Specialist
<u>Others:</u>	Visitors

Gloria Bevers, Chairperson, called the meeting to order at 4:05 pm.	Call to Order
There were no visitors.	
The minutes of the September 26, 2022 regular meeting, and the September 30, 2022 special meeting were considered and approved. (MSC) Patrick/Bevers	Minutes Approved
David Koll, Executive Director-Human Resources, reported: <ul style="list-style-type: none">Human Resources Actions, which will streamline the PRF process through Escape software, is expected to be out of the testing phase and implemented shortly. It will initially roll out to the Classified Human Resources department.Mr. Koll reported that he has met with CSEA to start discussions on the process of assigning additional hours to part time positions.Classified Human Resources staff will attend the upcoming CSPCA, CalPERS, and Negotiator Symposium conferences.The employee onboarding program has resumed.	Director's Report
Job Announcement(s) for Behavior Specialist, Cafeteria Cook Manager 1, Custodian, Instructional Assistant-Bilingual, Instructional Assistant-Computers, Instructional Paraprofessional, Instructional Paraprofessional- Intensive Behavior Interventionist, Maintenance Worker, and Office Assistant Elementary Attendance were considered and approved. (MSC) Patrick/ Bevers	Job Announcements Approved
Eligible List(s) for Administrative Specialist, Cafeteria Assistant, Campus Supervisor, Delivery Worker, Instructional Assistant-Computers, Instructional Paraprofessional, Instructional Paraprofessional- Intensive Behavior Interventionist, and Senior Office Assistant were considered and approved. (MSC) Patrick/ Bevers	Eligible Lists Approved
Seniority List(s) for Administrative Specialist, Behavior Specialist, Cafeteria Assistant, Cafeteria Satellite Manager, Campus Supervisor, Custodian, Instructional Assistant-Bilingual, Information Services Supervisor, Information Systems Analyst, Instructional Paraprofessional, Maintenance Worker, Network Analyst, School Bus Driver Type 2, School Office Manager, Transportation Special Education Aide, and Parent Classroom Aide @ Emma Wilson and Neal Dow were considered and approved. (MSC) Patrick/ Bevers	Seniority Lists Approved

The Job Description for Director of Communication and Community Relations was considered and approved. (MSC) Patrick/ Bevers	Job Description Approved
The Salary Placement for Director of Communication and Community Relations was considered and approved. (MSC) Patrick/ Bevers	Salary Placement Approved
The CSEA Salary Schedule for 2022-23 was reviewed.	Salary Schedule Reviewed
The CUMA Salary Schedule for 2022-23 was reviewed.	Salary Schedule Reviewed
There were no suggestions or comments.	Suggestions and Comments
The date of the next Personnel Commission meeting is scheduled for December 12, 2022.	Next Meeting
The meeting was adjourned at 4:47 pm.	Adjournment